

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Jan.	2015	To	31	Dec.	2015

Reference and administration details

Charity name	United Reformed Church Annan		
Other names charity is known by			
Registered charity number	SC004037		
Charity's principal address	United Reformed Church Annan Station Road Annan Dumfries & Galloway		
	Postcode	DG12 6AT	

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd. Alan Douglas McGougan	Minister of Religion		Church Meeting
2	Revd. Haydn Horace Higton	Minister of Religion (Retired)		Church Meeting
3	Mrs Helen McNairn	Treasurer		Church Meeting
4	Mr John James Murray	Church Elder		Church Meeting
5	Mr George Holliday	Church Elder		Church Meeting
6	Mrs Lyn Copeland Higton	Church Elder		Church Meeting
7	Mrs Mary Stuart	Church Elder		Church Meeting
8	Miss Mary Lamont	Church Elder		Church Meeting
9	Mrs Christina Beattie	Church Elder		Church Meeting
10	Mr Robert William Richardson	Church Elder		Church Meeting
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The governing body of the United Reformed Church is General Assembly. The United Reformed Church Acts 1972, 1981 and 2000 gives the authority under which General Assembly acts. These Acts of Parliament together with the Basis, Structure and Rules of Procedure of the United Reformed Church (as contained in sections A-C of the Manual of the United Reformed Church) contain the foundation documents of the church. The Title Deeds for the Trust known as the United Reformed Church Annan (formerly Congregational Church Annan) were constituted under Feu Charter and recorded with the General Register of Sasines, County of Dumfries on 5th July 1902.

Trustee recruitment and appointment

Those responsible for the general control and management of the administration of the charity in relation to United Reformed Churches are the Elders of the church and the Minister. The congregation call the Minister, who is an ordained Minister of Word & Sacrament in The United Reformed Church; the Elders are elected by the church meeting and ordained as Elders of the United Reformed Church

Objectives and activities

Charitable purposes

To further the religious and charitable work of the church within the local community and beyond.
The charity's restrictions and organisational structure can be found in the Manual of the United Reformed Church (Sections B and D).

Summary of the main activities in relation to these objects

The church has a full programme of Worship & Non-Worship events. Our worship services are held at 10.30am each Sunday. During 2015 the church continued to review how it might structure itself & prioritise for its mission in the next decade. We are committed to exploring the faith as faith for the 21st Century. We take exploring the faith to be a journey in which we can engage & affirm the struggle to live in unity with a variety of views & insights about God. We are a caring Christian Community looking to care for each other & in the community. We are looking to have our building available for the community & as such have now refurbished the ground floor of the church so that our premises can best be utilised to suit the requirements of today's society.

Achievements and performance

Summary of the main achievements of the charity during the financial period

As part of the churches 'outreach' to the world church the congregation give regularly & generously to Christian Aid through the United Reformed Church **Commitment for Life** Project in Bangladesh (£570) and to several other charities e.g.

Marie Curie Cancer Care (£163), McMillan Cancer Support (£163), Malawi Project (£265), Cumbria Flood Appeal (£72) Inspire (£20)

The United Reformed Church Annan is nationally recognised as a '**Fairtrade**' church.

Throughout the year our church hall is used by both church & local organisations thus allowing us to '**outreach**' further into the local community. Organisations such as the **Womens' Union, 1st Annan Company Girls' Brigade, Rainbow Tribe ecumenical youth singing group, Spectrum Ceilidh Band, All Age/All Abilities Games, Knit & Natter Group** and the **Floral Art Club** are all organisations attached to the church and the United Reformed Church - Annan, is the recognised parent body.

We also provided accommodation on a weekly basis for

- 1) NHS Sponsored – **Annan Breast Feeding Drop-in**
- 2) **Pyjama Drama.** (A *Toddlers Drama Group*)

Unfortunately, during the year under review, due to lack of numbers both organisations decided to close.

It is refreshing for the church and the congregation to see the premises being used by others within the community & beyond.

Financial review

Brief statement of the charity's policy on reserves

The funds held in the Reserve Account allow the church to augment the General Account as & when required, the funds can also be used to fund any special project which the Trustees consider may be appropriate to allow them to further develop the religious and charitable activities of the church.

Details of any deficit

In 2015 the Unrestricted Funds had a deficit of £19,035. This deficit is due in the main to the cost of the church refurbishment. The cost of the church refurbishment is being made in staged payments which during 2015 totalled £74,932. Final stage payment will be made during 2016. We also had additional fees payable for the Architect & Quantity Surveyor etc totalling £5,232. Overall receipts in 2015 are higher than in 2014 with increases being made in the Free Will Offering, HMRC Tax Repayment, Donations & Grants.

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Other optional information

Financial Review

In accordance with the current accounting regulations governing Scottish charities, the accounts are presented on a Receipts and Payments basis. The charity's Statement of Balances is enclosed with this document.

Salient features of the accounts: The churches main source of income is from the Freewill Offering and Plate (£17,147); as in previous years we also had our Vestry Day which in 2015 raised the sum of £2,015. Throughout 2015 the Fund Raising & Social Committee also raised £4,790 for church funds. The church also benefits from the Inland Revenue Charity Repayment, which is made as a result of our claim for monies received as Gift Aid donations (£4,631) and also from donations which this year totalled £16,156. Included in this total are donations that have been received to augment the monies raised for the refurbishment.

Payments to Charity Trustees: During the year the only payments made were to the Revd Alan D McGougan and Revd Haydn H Higton. Revd Alan D McGougan was paid the nationally agreed Ministers stipend and received benefit from a pension contribution from the United Reformed Church **Ministry and Mission Fund**. Expenses totalling £1,620 were also reimbursed to the Revd Alan D McGougan to cover costs incurred whilst carrying out his ministerial duties. Revd Haydn H Higton received a pulpit supply fee of £40 on two occasions for leading worship during the Revd Alan D McGougan's annual leave.

The United Reformed Church Annan continues to make a contribution to the **Ministry and Mission Fund** which in 2015 totalled £22,276 (2014 - £ 21,866)

Church Buildings and Manse: We have been advised by the National Synod of Scotland that as the United Reformed Church Annan retained the Church Title Deeds at the time of Unification in 2000 then the church buildings & manse are owned by the local church i.e. The United Reformed Church Annan & as such the Church Buildings & Manse are included as an asset on the Statement of Balances.

The local church (United Reformed Church Annan) is responsible for the maintenance of the buildings ensuring that they remain wind and watertight. Any structural or cosmetic changes to the buildings can only be carried out with the approval of the National Synod of Scotland.

Investment Portfolio: Acting on the instructions of the church trustees, Synod of Scotland created an investment portfolio during 2014. The assets invested on behalf of United Reformed Church Annan were the result of a donation from Dumfries United Reformed Church on its closure. During the year under review the share portfolio realised a value of £20,831 on liquidation & closure. The proceeds were used to augment the monies generated for the church refurbishment. These totals are included on the Statement of Balances.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert William Richardson	
Position (e.g. Chair)	Church Elder & Authorised Trustee	
Date	25/05/2016	